

# **HIGH COURT OF SINDH, KARACHI**



## **BIDDING DOCUMENTS**

**FOR**

### **AUCTION FOR THE DISPOSAL / SALE OF MISCELLANEOUS SCRAP MATERIAL LYING AT THE HIGH COURT OF SINDH, KARACHI**

**February 2026**

For General Information & Queries Contact Mr. Ghulam Qadir Sario, J.O.A,  
Phone No. 021 99203151-9 Ext-295, Fax No. 021-99204126.  
Office of the Director General (Finance & Accounts), High Court of Sindh, Karachi  
Court Rd, near Passport Office Saddar & Sindh Secretariat, Saddar Karachi,

# SECTION I

## AUCTION NOTICE

### AUCTION NOTICE

The **High Court of Sindh, Karachi** invites sealed bids for the auction of various unserviceable properties, scrap, and waste materials on an “**AS-IS WHERE-IS**” basis, subject to the following terms and conditions:

<b>Purpose &amp; Scope</b>	<b>AUCTION FOR THE DISPOSAL / SALE OF MISCELLANEOUS SCRAP MATERIAL LYING AT THE HIGH COURT OF SINDH, KARACHI</b>
<b>Description of Auction Items Computer items/ Equipment.</b>	<b>Dead Stock Of Vehicle Accessories, Vehicle/ Car Batteries, Stationary Articles Etc, Split Air Conditioners, Broken Misc Furniture, Photocopier Machine With Lost Utilities etc.</b>
<b>Last Date &amp; time of Submission of Bids</b>	<b>Monday, March 16, 2026 at 10.30 a.m.</b>
<b>Date &amp; Time of Opening of Bids</b>	<b>Monday, March 16, 2026 at 11.00 a.m.</b>
<b>Bid Opening Location</b>	<b>Office of the Director General (Finance and Accounts)</b>

#### TERMS AND CONDITIONS

1. **Auction / Tender documents** can be downloaded from official website of the High Court of Sindh, Karachi free of cost.
2. Interested parties may examine the unserviceable items on any working day between **09:00 a.m. to 1:30 p.m.** at the designated premises of the High Court of Sindh, Karachi, up to **14.02.2026**.
3. Genuine bids/offers shall be submitted separately along with **Bid Security** (refundable) in the form of Call Deposit / Pay Order / Demand Draft / Bank Guarantee issued by a scheduled bank of Pakistan, being **10% of the total bid value**, in favour of the **Registrar, High Court of Sindh, Karachi**. The bids must be submitted in sealed envelopes and should reach or be dropped in the tender box placed at the office of the undersigned **by 10:30 a.m. on Monday, March 16, 2026**.
4. Bids received without the required bid security or after the stipulated date and time shall not be accepted or entertained.
5. The bids shall be opened at **11:00 a.m. on Monday, March 16, 2026**, in the office of the undersigned in the presence of the bidders or their authorized representatives. In case of any unforeseen situation or government holiday resulting in closure of the office on the date of opening, the bids shall be submitted/opened on the next working day at the same time and venue.
6. The successful bidder shall be liable to pay applicable **withholding tax and other government taxes**, in addition to the bid amount.
7. The unserviceable stores/material shall be handed over to the successful bidder only after approval of the competent authority and upon receipt of full payment.

8. The *SHC* reserves the right to **reject any or all bids** in accordance with applicable procurement rules. The Authority also reserves the right to negotiate with the three highest bidders or all bidders, if deemed necessary, to obtain the best price for the store.
9. The successful bidder shall deposit **10 % of the bid amount on the same day of approval**, and the remaining amount shall be deposited within **seven (7) calendar days** from the issuance of the award/order. In case of failure to deposit the full amount within the stipulated period, the bid security shall be forfeited.
10. The Bid Security shall be released after complete clearance of the site, as certified by the Auction Committee.
11. The successful bidder shall lift all material within **ten (10) days** from the date of approval/order and shall be responsible for cleaning the premises where the material is stored.
12. Employees of the High Court of Sindh, Karachi, or their close relatives are **not eligible** to participate in the auction.
13. For general information & queries contact Mr. Ghulam Qadir Sario, J.O.A, Phone No. 021-99203151-9 Ext-295, Fax No. 021-99204126.
14. The Sindh High Court reserves the right to accept/reject any or all offers subject to rules.

**DIRECTOR GENERAL (FINANCE & ACCOUNTS)**  
**CHAIRMAN, PROCUREMENT COMMITTEE**

# SECTION II

## INSTRUCTION TO BIDDERS AND TERMS AND CONDITION OF SALE

### 1. INTRODUCTION

**1.1** The **High Court of Sindh, Karachi**, hereinafter referred to as the **SHC**, shall receive bids for the sale of various unserviceable properties, scrap, and waste materials as described in Section III of the Bidding Documents on an “**AS-IS WHERE-IS**” basis.

**1.2** This Section provides instructions to bidders for the Public Auction. The **SHC** may issue special instructions to bidders and may require additional documents, where deemed necessary.

### 2. COST OF BID

**2.1** The Bidder shall bear all costs associated with the preparation and submission of the bid, and the **SHC** shall in no case be responsible or liable for such costs, regardless of the outcome of the bidding process.

### 3. BID DOCUMENTS

**3.1** A complete set of Bidding Documents shall include:

**3.1.1** Section I – Auction Notice for the Disposal by Sale of Various Unserviceable Properties, Scrap, and Waste Materials

**3.1.2** Section II – Instructions to Bidders (IB) and Terms & Conditions of Sale

**3.1.3** Section III – List of Items for Sale

### 4. TIME AND PLACE FOR RECEIPT OF BIDS

**4.1** Sealed bids shall be received up to the specified time and date mentioned in the Auction Notice at the **office of the DG (Finance & Accounts), High Court of Sindh, Karachi**, observing any subsequent amendment or addendum issued, if any. Bids submitted after the stipulated time and date shall not be accepted and shall be rejected.

### 5. SUBJECT OF BID

**5.1** Bids shall be invited for the sale of unserviceable properties, scrap, and waste materials belonging to the **High Court of Sindh, Karachi**, as specified below:

**5.2** The above-mentioned items shall be sold on an “**AS-IS, WHERE-IS**” basis.

## 6. BIDDING INFORMATION

No official or employee of the **SHC** shall directly or indirectly provide any information regarding the bidding process, other than what is contained in the Bidding Documents and officially communicated announcements.

## 7. PREPARATION OF BIDS

**7.1** Bidders shall prepare their bids using the prescribed forms included in the Bidding Documents. The bid shall be submitted in a sealed envelope containing the **eligibility documents** and the **financial bid**, as required.

### 7.2 Eligibility Documents

The bidder shall submit:

1. Attested copy of CNIC
2. Undertaking in the prescribed form

## 8. BID SECURITY

Each bidder shall submit a **Bid Security** amounting to not less than **10% of the total bid price**, in the form of a **Call Deposit / Pay Order / Demand Draft / Bank Guarantee** issued by a scheduled bank of Pakistan, **in favour of the Registrar, High Court of Sindh, Karachi.**

## 9. PAYMENT

**9.1** The successful bidder (awardee) shall deposit **10% of the total bid amount** on the same occasion, in the form of **Call Deposit / Pay Order / Demand Draft / Bank Guarantee, in favour of the Registrar, High Court of Sindh, Karachi.**

**9.2** The remaining amount shall be paid in full within **seven (7) calendar days** from the date of issuance / acknowledgement of the Acceptance / Award Letter.

**9.3** No other mode of payment shall be accepted.

**9.4** In case of failure to deposit the full payment within the prescribed period, the award shall stand cancelled and the Bid Security shall be forfeited in favour of the **High Court of Sindh, Karachi.**

## 10. TAXES, DUTIES, AND OTHER CHARGES

**10.1** The successful bidder shall be responsible for payment of all applicable taxes, duties, levies, and charges arising out of the transaction.

**10.2** All expenses incidental to lifting, transportation, handling, and clearance of the items shall be borne by the successful bidder.

**11. ACCEPTANCE OF BID AND WAIVER OF RIGHTS**

By participating in the bidding process and submission of bids, the bidder shall be deemed to have accepted all terms and conditions of the Bidding Documents and shall waive any right to challenge, restrain, or interrupt the auction proceedings, award process, or implementation thereof.

12. The SHC will reject any bid if it determines the bidder has engaged in corrupt or fraudulent practices, including bribery or other unethical conduct. Any individual found guilty may be declared ineligible for future contracts indefinitely or for a specific period.

13. Bidders must quote either a lump-sum amount and/or item-wise rates, as required. In the event that two or more bidders quote identical highest amounts, the award shall be decided through an open auction conducted among such bidders.

15. The SHC may negotiate with the selected bidder(s) to maximize the benefit for the public exchequer.

**Further Clarification:** Upon opening of the initial bids, all participating bidders may be invited to revise and enhance their bids. Re-bidding may be conducted in one or more rounds, subject to a maximum of **five (05) rounds**, solely with the objective of maximizing revenue for the public exchequer. The decision regarding the number of re-bidding rounds, the invitation of revised bids (in one, two, or multiple rounds up to the prescribed maximum), and the continuation or termination of the re-bidding process shall remain at the sole discretion of the Auction Committee. Upon completion of the final re-bidding round, the highest bidder shall be declared successful, subject to approval of the Competent Authority, and shall be entitled to purchase the auctioned Misc scrap material.

*I hereby declare that I accept all the terms & conditions of the auction as spelled out in the auction notice/document.*

\_\_\_\_\_  
Name of Bidder/Business Name

\_\_\_\_\_  
Name and Signature of the Authorized Representative/Date Signed

\_\_\_\_\_  
Complete Business Address

\_\_\_\_\_  
No., Telephone No., Fax No. Mobile

\_\_\_\_\_  
Address Email

# SECTION III

## DESCRIPTION / LIST OF ITEMS FOR SALE

<b>LIST OF DEAD STOCK OF VEHICLE ACCESSORIES</b>				
Sr. No.	Description	Quantity	Bid Price Per Unit	Total Bid Price
1	BUMPERS	23		
2	RADIATOR	20		
3	SHOCK ABSORBER	28		
4	CAR TYRES	236		
5	GEAR BOXES	2		
6	CAR EXCEL	12		
7	WIND SCREEN	3		
8	CAR AC CONDENSER	9		
9	CAR SEAT COVER COMPLET SET	2		
10	CAR BOUNET	2		
11	MISC. LITTLE PARTS OF VEHICLES	Numerous		
<b>GRAND TOTAL AMOUNT</b>				

<b>LIST OF DEAD STOCK OF VEHICLE/ CAR BATTERIES</b>				
Sr. No.	Description	Quantity	Bid Price Per Unit	Total Bid Price
12	DAEWOO 40 AMP	8		
13	DAEWOO 60 AMP	5		
14	MERCEDEZ 80 AMP	1		
15	EXIDE 70 AMP	3		
16	FB 60 AMP	5		
17	EXIDE 47 AMP	8		
18	EXIDE 50 AMP	3		
19	ATLAS 45 AMP	1		
20	PHOENIX (NOT MENTIONED)	1		
21	PHOENIX 55 AMP	2		
22	OSAKA 40 AMP	1		
23	EXIDE 48 DRY AMP	1		
24	AGS 45 AMP	5		
25	AGS 30 AMP	1		
26	AGS 33 AMP	1		

27	VOLTA 50 AMP	1		
28	EXIDE 42 AMP	1		
29	EXIDE 40 AMP	2		
30	FB (NOT MENTIONED)	1		
31	BROKEN	1		
<b>GRAND TOTAL AMOUNT</b>				

<b>LIST OF DEAD STOCK OF STATIONARY ARTICLES ETC</b>				
Sr. No.	Description	Quantity	Bid Price Per Unit	Total Bid Price
32	STAPLER MACHINE (OUT OF ORDERS)	Numerous		
33	PENCIL CELL OUT OF ORDERS	Numerous		
34	STAND FAN	5		
35	TELEPHONE SETS (BROKEN)	Numerous		
36	WALL CLOCK AND ETC	Numerous		
37	WATER COOLER BROKEN	1		
<b>GRAND TOTAL AMOUNT</b>				

<b>LIST OF DEAD STOCK OF (SPLIT AIR CONDITIONERS)</b>				
Sr. No.	Description	Quantity	Bid Price Per Unit	Total Bid Price
32	OUT DOOR SPLIT AIR CONDITIONERS UNITS	7		
33	IN DOOR SPLIT AIR CONDITIONERS	9		
34	WATER DISPENSOR	2		
35	WATER ELECTRICAL COOLER	1		
36	WATER CHILLER	1		
37	FRIDGE (MINI)	3		
38	FRIDGE (MINI)	1		
<b>GRAND TOTAL AMOUNT</b>				

<b>LIST OF DEAD STOCK/BROKEN MISC FURNITURE</b>				
Sr. No.	Description	Quantity	Bid Price Per Unit	Total Bid Price
39	WOODEN BROKEN FURNITURE	Numerous		
40	STOVE WITH OVEN LARGE SIZE	1		
41	CAR EXCELL (LOST UTILITIES)	2		
42	FRIDGE (MINI)	1		
<b>GRAND TOTAL AMOUNT</b>				

<b>LIST OF DEAD STOCK OF PHOTOCOPIER MACHINE WITH LOST UTILITIES</b>				
Sr. No.	Description	Quantity	Bid Price Per Unit	Total Bid Price
43	Xerox – 5855	3		
44	Konica (Bizhub) – 4501	1		
45	Konica (Bizhub) – 758	1		
46	Konica Bizhub – 206	9		
47	Ricoh – 2700	1		
48	Ricoh MP – 2500	1		
49	Ricoh MP – 2501	4		
50	Ricoh MP – 2014	1		
<b>GRAND TOTAL AMOUNT</b>				

<b>BIDDER NAME:</b>		
		<b>SIGNATURE</b>

<b>TOTAL (IN NUMBERS):</b>	
<b>TOTAL (IN WORDS):</b>	
<b>BIDDER NAME:</b>	
	<b>SIGNATURE</b>



**REGISTRATION FORM FOR AUCTION FOR THE DISPOSAL /  
SALE OF MISCELLANEOUS SCRAP MATERIAL LYING AT  
THE HIGH COURT OF SINDH, KARACHI**

To be filled by interested bidders.

A)

I \_\_\_\_\_ S/O  
\_\_\_\_\_

CNIC No. \_\_\_\_\_ Cell No. \_\_\_\_\_ Contact No. \_\_\_\_\_

Address:  
\_\_\_\_\_

Hereby offer amount of Rs. \_\_\_\_\_ (Rupees  
\_\_\_\_\_) for the unserviceable material under the  
auction.

B)

Accordingly, I enclose herewith Pay order/Demand Draft No. \_\_\_\_\_  
dated \_\_\_\_\_ drawn from Bank for an amount of Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_), being 10% of the  
amount offered by me in accordance with the terms of the advertisement.

C)

I hereby declare that I accept all the terms & conditions of the auction as spelled out in the  
auction notice/document.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Dated: \_\_\_\_\_